

Tips and Tricks #4

Speed up a Slow PC Windows Vista and Windows 7

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Database & Software Development
and Computer Services

Use these tasks to improve PC performance. Close all applications before starting these tasks.

Free up disk space	Click Start , click Computer . Right-click drive C: and click Properties . On General Tab, click Disk Cleanup . Wait for scan to complete then click OK to delete the selected file types.
Repair disk errors	Click Start , click Computer . Right-click drive C: and click Properties . On Tools Tab, click Check Now... Check all <input checked="" type="checkbox"/> options and click Start
Defragment hard disk	Click Start , click Computer . Right-click drive C: and click Properties . On Tools Tab, click Defragment Now... , click Defragment Now... , click OK .
Delete temporary files	Click Start . In search box type %TEMP% and press Enter . On menu bar, click Tools and click Folder Options... On View tab, click <input checked="" type="checkbox"/> Show hidden files and folders . Click OK . Select and delete all files listed in the right side of the window.
Turn off file indexing	Click Start , click Computer . Right-click drive C: and click Properties . On General Tab, uncheck <input type="checkbox"/> Index this drive for faster searching or uncheck <input type="checkbox"/> Allow files on this drive to have contents indexed . Click OK and click OK again. If error appears, click Ignore All .
Disable visual effects	Click Start , click Control Panel , double-click System icon. Click Advanced System Settings . On the Advanced tab click Performance Settings . Click <input checked="" type="radio"/> Adjust for best performance and click OK .
Use ReadyBoost to instantly increase memory	Insert an unused flash drive into a USB port. Wait for Autoplay list to appear. Click Speed up my System . On the Readyboost tab click <input checked="" type="radio"/> Use this device . Use the recommended default space setting. Click OK
Remove spyware	Set your virus protection software to automatically scan your computer at least once a week.

If these tasks do not improve performance contact your IT department or
Row Consulting for a **computer performance tune up**.